

Jesse Laguna

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PROFESSIONAL SUMMARY

Accounting student at San Jose State University focused on bookkeeping, finance operations, data, and AI-assisted workflows. Practical exposure to QuickBooks Online-style accounting through a full small-business simulation. Self-directed knowledge of LLMs, prompt engineering, AI agents, and workflow automation, with interest in applying technology to improve accounting accuracy, organization, and business processes.

EDUCATION

B.S. Business Administration, Accounting Concentration | San Jose State University | *Expected May 2027*

- Relevant coursework: Financial Accounting, Managerial Accounting, Intermediate Accounting, Business Law, Macroeconomics, Business Calculus, Information Systems.

Business Administration Transfer Coursework | Merced College | *Jul 2023 - Jul 2025*

- Completed lower-division business prerequisites in accounting, economics, business law, calculus, and communication.

SKILLS

Accounting: QuickBooks Online-style workflows, bookkeeping, transaction recording, journal entries, reconciliations, financial statements, financial analysis.

AI & Data: LLMs, transformers, tokenization, context windows, prompt engineering, AI agents, retrieval-based workflows, Claude Code, ChatGPT, Claude, Gemini, Excel, Google Sheets.

Professional: Customer service, communication, organization, multitasking, problem-solving, adaptability, tutoring, fast-paced operations.

ACCOUNTING & AI PROJECTS

QuickBooks Online Accounting Simulation | Dog Washing Company Coursework

- Completed a full small-business accounting simulation using QuickBooks Online-style workflows, including transaction entry, account organization, financial data review, bookkeeping tasks, and business reporting concepts.

AI Assisted Workflow & Knowledge Systems | Personal Projects

- Explored AI-assisted workflows for research, writing, career organization, productivity, data organization, and business process improvement using Claude Code, ChatGPT, Claude, and Gemini.

EXPERIENCE

Barback | Courage Anyone | *Oct 2025 - Present*

- Support high-volume bar operations by managing inventory movement, restocking supplies, maintaining clean work areas, and helping service flow during peak shifts.
- Communicate with bartenders, servers, and managers to prioritize urgent needs, solve bottlenecks, and maintain organized workflows under pressure.

Personal Tutor | Self-Employed | *Jul 2025 - Present*

- Provide one-on-one academic support in math and organization, adapting explanations to each student's learning style while balancing a full-time academic load.

Program Tutor | Teaching Fellows | *Jan 2025 - May 2025*

- Supported elementary students in math, reading, and writing while managing multiple students, organizing activities, and maintaining a structured learning environment.

Server | Olive Garden | *Sep 2024 - Feb 2025*

- Handled fast-paced service demands by balancing multiple tables, guest needs, payments, and teamwork while maintaining hospitality standards.